

# COSMOS - Luxury vinyl flooring

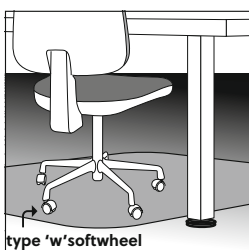
## APPENDIX B - MAINTENANCE

### 1. PROTECTION



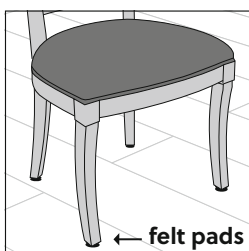
#### DOORMATS

To keep your floor in good condition, it is important to place non-rubber backed doormats at all entrances. Doing so prevents dirt or grit on your floor. These abrasive particles could damage the floor, causing scratches. Do not use rubber-backed mats, as long-lasting contact with rubber can cause permanent discolouration. Never place doormats on a wet floor.



#### SOFT WHEELS

Furniture legs, fitness appliances, etc. should be fitted with soft, non-rubber casters, to avoid permanent damage to your floor. Use a suitable desk mat under rolling office chairs.



#### FELT PADS

You should use felt pads or protective feet for items that contain rubber, such as chair legs, furniture legs, fitness appliances, etc. Use white felt pads, coloured felt might cause stains.

### 2. CLEANING

#### INITIAL CLEANING

First, remove all dirt and dust from the flooring with a brush or vacuum cleaner. Then clean with water and a pH neutral appropriate cleaning agent, at least twice and until the water stays clean.

#### REGULAR CLEANING INSTRUCTIONS

Vacuum or wet mop. When required, use a solution of clean water and a mild, pH-neutral detergent. Do not flood the floor or leave a puddle of water on the floor. Rinse thoroughly and soak up residual water.

*NB: if water is not removed carefully and is able to soak in for some time, it is possible that darker designs show some white discolouration. These spots will disappear within 24h. The floor can feel more slippery when it becomes wet. Spots, marks and spillages should be wiped up as soon as possible. Never use wax or varnish coating. Do not clean the floor with steam products (ex. steam mop).*



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## GENERAL MAINTENANCE PRODUCTS

- Must be PH neutral
  - If acidic: it may react with the floor and cause discoloration or odour nuisance
  - If basic: it may cause discoloration
- No bleach or chlorinated compounds: it may cause discoloration
- No acetone: it may affect the protective layers
- Alcohol-based cleaners: ok to be used if compliant with the above guidelines

## STAIN REMOVAL

1. Clean with a wet floor cloth and use a solution of cleaning agent in water.
2. Do not leave any puddles of water on the floor (only moisten the floor).
3. Let the product work in for minimum 10 and maximum 15 minutes.
4. Clean with a brush in two different directions.
5. Finally clean with a wrung wet rag until the water is clean again.

Tip: when you are dealing with a particular difficult stain, graffiti wipes might offer a solution. First, let the stain out. Then, use the wipes to clean the surface. After the stain is removed, rinse the floor with water to avoid leaving dry a greasy residue on the surface. Be careful not to leave any puddles of water on the floor.